

## Free Internet and computer access

### Conditions of use

#### How much time can I have?

- You can have up to 120 minutes a day in any number of sessions depending on availability
- At all libraries a session is one hour.

#### How do I log on?

- You will need your library membership card.
- If you are not a library member, you will need to join. To join you need proof of your address.
- Guest use of the computers is available for visitors to Derby. You will need proof of identification. Normally we would expect visitors to have the same ID as when joining the library, but for international visitors we will accept a passport or national identity card. We regret we don't accept credit or debit cards.
- If there is a computer free you will be able to use it straight away.
- If you have outstanding library charges, you will not be able to use the Internet and computer services, except with the consent of library staff.

#### How do I book a session in advance?

- You can book a computer in advance online and get the computer you want. You can choose a PC at any Derby Libraries site. You will need your library membership card and number.
- You can book one session a day in advance and up to 10 library opening days ahead.

#### About your session

- If you arrive more than ten minutes after the starting time of the sessions you have booked, you will lose your booking.
- Before you can begin your session you must agree to the Acceptable Use Policy shown on the screen.
- You can print from any computer. There will be a charge.
- At the end of your session, the computer will time out automatically. You will get advance warnings.